

# Lia Kershaw

## Senior Technical Editor



### Education and Credentials

B.A., Behavioral Science, Widener University, Chester, Pennsylvania, 2004

### Continuing Education and Training

WordCamp Los Angeles, Virtual (2020)

WordCamp Seattle, Washington State Convention Center (2019)

WordCamp Portland, Lewis & Clark College (2018)

First Aid/CPR/AED Certified (2015, 2018)

Desktop Publishing: InDesign, Portland Community College, Portland, Oregon (2015)

Graphic Design Camp, Independent Publishing Resource Center, Portland, Oregon (2015)

### Professional Profile

Ms. Lia Kershaw has more than 10 years of experience editing, formatting, and producing a variety of technical documents related to environmental investigation and remediation and to cultural resources affected by construction projects. She has worked on projects ranging in size from single-author, brief memoranda to multivolume reports with numerous contributing writers.

Ms. Kershaw is well versed in applying the conventions of several style guides and highly proficient with the Microsoft® Office Suite. She is skilled in Adobe® Acrobat, InDesign, and Photoshop, as well as WordPress. Ms. Kershaw also has experience coordinating projects with staff, and tracking deliverables at all stages of preparation.

### Relevant Experience

*Subsurface Investigations, New York City Department of Parks and Recreation, New York, New York*—Serves as technical editor of reports related to evaluation of subsurface conditions, including environmental (analytical) and permeability, for numerous parks, playgrounds, and other New York City–owned properties. Performs technical editing and formatting of text, tables, figures, and appendices. Prepares bookmarked PDF files for client and agency electronic deliverables, as well as hard copies as needed.

*Superfund Predesign and Allocation Support, Portland, Oregon*—Provides editorial review of pre-remedial design investigation and allocation support documents. Performs technical editing and formatting of report text, tables, figures, and appendices, as well as response to comments documents. Coordinates reviews with large internal project team. Prepares bookmarked PDF files for client and agency electronic deliverables. Assisted in preparing project-specific style guide.

*Renewables Energy Initiatives, U.S. East Coast*—Serves as technical editor of sediment profile and plan view imaging (SPI–PV) surveys for several sites off of the East Coast. These SPI–PV reports support baseline surveys for the growing offshore wind industry, thereby supporting renewable energy initiatives. Performs technical editing and formatting of report text, tables, figures, and appendices, as well as response to comments documents. Prepares bookmarked PDF files for client and agency electronic deliverables.



***Portland Harbor Superfund Site Allocation Support, Portland, Oregon***—Serves as technical editor of expert reports for the Portland Harbor site allocation process. Performs technical editing and formatting of text, tables, and graphics. Consolidates versions from multiple authors.

***Electric Power Generating Station, Honolulu, Hawaii***—Serves as technical editor for project concerning investigation and source control in a facility adjacent to the Pearl Harbor Superfund site. Deliverables include risk assessment reports, evaluation reports, and source control action plans. Performs technical editing and formatting of text, tables, and graphics. Consolidates versions from multiple authors. Prepares bookmarked PDF files for client and agency electronic deliverables.

***School Campuses, Island of Hawaii***—Serves as technical editor for project concerning risk evaluation of building-exterior soils at multiple school campuses. Deliverables include sampling and analysis plans, environmental hazard management plans, data validation reports, and findings reports. Performs technical editing and formatting of text, tables, and graphics. Prepares bookmarked PDF files for client and agency electronic deliverables.

***Benthic Habitat Mapping, Sequim Bay, Washington***—Edited and formatted all written documents related to a study of SPI-PV technologies that was prepared for the U.S. Department of Energy. Documents included presentations, survey plans, findings reports, continuation applications, and memoranda. Performed technical editing and formatting of text, tables, and graphics. Consolidated versions from multiple authors. Prepared bookmarked PDF files for delivery to the client and regulatory agency.

***California Environmental Quality Act (CEQA) Documentation, Various Locations, California***—Edited and formatted project deliverables and response to comments documents prepared in fulfillment of CEQA requirements. Created Microsoft® Word template for CEQA documents. Consolidated revisions from multiple authors. Prepared bookmarked PDF files, as well as bound copies and CDs, for deliverables.

***Bonneville Power Administration I-5 Corridor Reinforcement Project, Oregon and Washington***—Edited cultural resource management reports for multiyear project related to expansion and reinforcement of Interstate 5. Produced deliverables, including bound copies and CDs, for client, Oregon State Historic Preservation Office (SHPO), and Washington State Department of Archaeology and Historic Preservation (DAHP), museum curation, and tribes. Entered information for more than 800 properties into Washington’s historic property inventory and coordinated efforts of others editing these entries.

***Portland-Milwaukie Light Rail Project, Oregon***—Edited cultural resource management reports for multiyear project related to development and construction of mass-transit rail line. Produced deliverables, including bound copies and CDs, for client, SHPO, museum curation, and tribes. Maintained binders of all field photographs for use in curation.



*Joint Base Lewis-McChord Project, Washington*— Edited cultural resource management reports for multiyear project concerning construction and maintenance activities at a military base. Produced deliverables, including bound copies and CDs, for client, DAHP, museum curation, and tribes. All reports involved complex formatting, including embedded tables, figures, and images, as well as report covers created in CoreIDRAW.

## **Presentations/Posters**

Kershaw, L. 2005. Ethnographic study of the beginnings of a college television station. Roundtable discussion. 7th Annual Chicago Ethnography Conference, University of Illinois at Chicago, Chicago, IL.

